**Timpanogos Academy School Board Meeting  
Thursday February 8th, 2018 7:00pm  
Timpanogos Academy Elementary  
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**PRESENT:**   
Board members Rachel Thacker, Minta Valentine, Amy Tressler, Phil Cardon , Kim Seager, and Angela Smith, were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.

Board member Todd Stevenson was excused.

**1.** **Agenda Approval**Rachel Thacker made a motion to revise the agenda as follow: “Strike Item 5”. The motion was seconded by Minta Valentine and passed unanimously.

**2 – Financial report:**   
Lynn Smith reported that the budget was on track and in line as of the end of January.

**3 – Approval of minutes/Review last meeting's business/Schedule next meeting**The Board established that the next Board meeting would be March 8th, 2018, and approval of the November 2017 minutes was postponed until the next Board Meeting.  
  
  
**4 – Public Input:**  
None at this time.

**6 – Principals Report:**  
Mr. Porter updated the Board on a variety of items, including:  
  
\* The scheduling of this year’s 1st Grade Patriotic Program will be changed from the traditional evening schedule to now be performed at the end of the school day.   
  
\* There will be no after school Band/Music program for the second semester due to lack of sign-ups.   
  
\* The school’s Special Education program will be undergoing a state audit later this month.  
  
\* The school will “over enroll” for next year and offer more seats to lottery applicants than normal capacity. This is an effort to counteract the historical problem of accepted student families changing their minds and deciding against attending after initially accepting positions. When this happens, students on the wait list would have already accepted positions in other schools and the school would end up exhausting the wait list and end up with under-enrollment.   
  
\* Mrs. Mickelsen’s reading intervention program was producing good results.

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**7 – Trustlands Report:**  
Mr. Porter presented the 2018 Trustlands Report for the Board to review. After discussing the plan, Rachel Thacker made a motion to accept the 2018 Trustlands Report as presented. The motion was seconded by Amy Tressler and passed unanimously.

**8 – Board Member Reports**:

1. **Curriculum, Kim Seager**: None at this time.
2. **Uniforms, Amy Tressler**: Mrs. Tressler discussed uniforms found that were from “Old Navy”, an unauthorized supplier of uniforms, that somehow had our logo embroidered on them. Mrs. Tressler will be trying to find out where the logo was obtained.
3. **Facilities, Phillip Cardon**: Mr. Cardon discussed website re-designs that he is pursuing for the school.
4. **Human Resources, Todd Stevenson**: Nothing at this time
5. **Publicity, Minta Valentine**: The school’s promotional Banner was ready to be produced. Mr. Porter was assigned to “find a home” for the banner.
6. **CFO, Rachel Thacker –** Nothing at this time.

**9 - Closed Session:**Motion for a closed session was made by Angela Smith to discuss character & competence of individual employees, and the motion was seconded by Minta Valentine. A roll call vote was called for and all present board members individually voted “aye” when asked.

**10 - Adjournment:**Angela Smith moved to adjourn without objection.