**Timpanogos Academy School Board Meeting  
Thursday May 14th, 2020 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Phil Cardon, Rachel Thacker, Minta Valentine, Kim Seager, and Paul Johnson were in attendance via Zoom at 7:00pm, (On-line virtual Board meeting) which constitutes a full quorum. Principal Errol Porter is also in attendance.   
  
Board Members Jennie Bruce & Amy Tressler were initially excused and not in attendance at the beginning of the meeting, although Mrs. Tressler joined the meeting at 7:15pm and Mrs. Bruce joined the meeting at 7:25pm.

**1 - Agenda Approval**Rachel Thacker made a motion to amend the agenda by moving Item #4 to follow Item #6. The motion was seconded by Phil Cardon and passed unanimously.  
 **2 – Review of Last Meeting’s Business/Approval of Minutes/Next Board Meeting**   
The Board reviewed the previous month’s minutes and asked Mr. Porter for follow up information on several items, including: COVID-19 effects on current and/or future funding, possible stimulus funds availability, the status of the annual yearbook, and plans for the next school year.  
  
Rachel Thacker made a motion to approve the April 16th, 2020 minutes as amended. The motion was seconded by Minta Valentine and passed unanimously. The Board then confirmed that the next Board meeting will be June 11th, 2020. **3 – Public Input**  
Michael Murff, a first year parent, expressed gratitude to the Board and Staff for a great school year, specifically citing Mrs. Belt and Mr. Porter in his comments.

**5 – Financial Report – Lynn Smith**  
Lynn Smith reported on the status of the Budget “to date” and that revenue and expenses were both in line with expectations and on-track for the year as of April 30th of the current year.   
  
Right now, for the current school year, there have been no funding changes due to the COVID19 situation. However, the Legislature has asked schools to prepare budgets with 2%, and/or 5%, and/or 10% cuts for the next school year.   
  
In the event that there are cuts for next year’s budget, the school is in the very good position of having a reserve surplus in excess of $900,000.00 that could be dipped in to if needed.   
  
Board member Thacker stated the Board’s position would be, if budget cuts were implemented, and in order to maintain stability, to do everything possible to retain things “as they are” including using reserve funds if necessary.

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**6 – PPP Payroll Protection Plan - CaresAct**  
Karyl Montgomery presented the Board with an outline of the PPP program, set up by the Federal Government to help with unexpected costs associated with the COVID-19 situation. The Board assigned Mrs. Montgomery to fully investigate the details of the program and report back to the Board.

**4 – PTO Report – JoAnna Larsen**  
\* The PTO received two “Adaptive Swings” even though they only ordered one. This was a mistake on the vendors part, and the vendor has chosen to donate the second swing to the PTO. The PTO is looking at donating the second swing to another school, or to non-profit or community entity, or to the City of Lindon.   
  
\* The PTO is looking at painting additional sidewalk games onto the playground, but will have to wait until pavement repairs are completed.  
  
\* “Teacher Appreciation Gifts” have been prepared for teachers and staff, and Mr. Porter will be delivering the gifts to the teachers on the upcoming Monday.   
  
\* Amy Orme was re-introduced as next year’s PTO president, the Board members expressed their appreciation for Mrs. Larsen’s service and support.

**7 – Principals Report – Errol Porter**  
Mr. Porter reported on various items, as follows:   
  
 \* “The printed yearbooks have been picked up for delivery to the students.  
  
 \* Mr. Porter is working on the “End of the Year” video and associated events. The 6th Graders would be coming to the school for final pick up next Wednesday, followed by the K-5th grade student families would be doing so on Thursday and Friday.  
  
 \* Mr. Porter reviewed the State’s non-mandatory “Sharp” survey and expressed his opinion that he did not think the questions were appropriate for K-6th grade students. The Board agreed with that opinion.  
  
  
**8 – School Board Election Applications**  
Mr. Porter announced that there were only applications for the next School Board election, and both applications were for put in by the existing incumbent school board members, Mrs. Valentine and Mrs. Bruce. Accordingly, there will be no elections needed this year, and both Mrs. Valentine and Mrs. Bruce would be appointed to another 3 year term by acclamation.

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**9 – 2020-2021 Fee Schedule.**  
For the second consecutive month and Board meeting, Mr. Porter presented the proposed Fee schedule for the 2020-2021 schoolyear. To date, no public comments have come in on the fee schedule, and it was decided that the Board would take up acceptance or non-acceptance of this fee schedule at the next scheduled Board Meeting.  
  
  
**10 – Board Member Reports**:

1. **Uniforms, Amy Tressler**: “French Toast” has notified us that they will be starting their own website/on-line resource for uniforms. The Board discussed expanding the number of allowed colors for skirts and skorts, and the overall mood was that this would be a good direction for Mrs. Tressler to pursue.
2. **Publicity, Minta Valentine**: Mrs. Bruce suggested that the school use some of our teacher’s videos as publicity pieces for parent recruitment.
3. **CFO, Rachel Thacker:** None at this time.
4. **PTO/Curriculum, Jennie Bruce:** Mrs. Bruce asked if the staff was developing a plan to deliver education if we were to have another shutdown, and Mr. Porter said that those plans were in the process of being prepared. Mr. Porter also noted that currently approved curriculum materials have been ordered.
5. **Human Resources & Website, Phil Cardon:**  Mr. Cardon reported that he had completed this year’s Working Agreements for the school’s staff. Mr. Porter stated that he had informed the staff in advance that the contracts for the coming year would be set no lower than the previous year, but that an increase would not be likely. Board member Thacker reiterated that the Board policy would be to maintain all salaries and benefits at their current level.
6. **Facilities & Risk Control, Paul Johnson:** None at this time.
7. **CAO, Kim Seager:** None at this time.

**10 - Closed Session:**Motion for a closed session was made by Kim Seager to discuss character & competence of individual employees, and the motion was seconded by Jennie Bruce. A roll call vote was called for and all present board members individually voted “aye” when asked.

**11 - Adjournment:**Kim Seager moved to adjourn without objection.