**Timpanogos Academy School Board Meeting  
Thursday Sep 13th, 2018 7:00pm  
Timpanogos Academy Elementary   
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**PRESENT:**   
Board members Rachel Thacker, Amy Tressler, Todd Stevenson, Kim Seager, Phil Cardon, and Angela Smith were in attendance at 7:00pm, which constitutes a full quorum. Principal Errol Porter is also in attendance.

Board member Minta Valentine arrived at 8:20pm

**1.** **Agenda Approval**Rachel Thacker made a motion to approve the agenda as written. The motion was seconded by Kim Seager and passed unanimously.

**2 – Approval of Board Minutes /Schedule next meeting**The Board established that the next Board meeting would be Thursday, Oct 11th, 2018.  
  
Because Minta Valentine was expected to be present later in the meeting, the approval of Minutes was postponed until a later time in the meeting after Board member Valentine arrives.   
  
  
**3 – Public Input:**  
Gina James from UAPCS spoke to the Board to let them know about trainings that UAPCS offers for Charter School Boards.

**4 – Budget:**  
The Board was updated on the status of the Budget “to date” and that revenue and expenses were both in line with expectations and on-track for the year.

**5 – UCN and UAPCS memberships:**  
Royce Van Tassell appeared on behalf of UAPCS and talked about their lobbying advocacy for charter schools, and “Shared Services” benefits. Mr. Porter asked about UAPCS’ legislative priorities, and pointed out that the two most important issues for our school was Special Education funding and Parental opt-out rights.

**6 – PTO Report**  
PTO President Michelle Hansen reported that the PTO had a lot of volunteers for the Carnival, including many new “first year” parents.

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**7 – Principals Report:**  
Mr. Porter discussed several items with the Board:  
  
1 – All required annual Teacher & Staff trainings (including Head Concussions, Emergency Drills, Crisis Plans, Homework Policy, How to report Suspected Abuse, etc) had been completed.

2 – The teachers and staff would be receiving Effective Communication Classes in the weeks ahead (Four separate two hour sessions).  
  
3 – The school was focused on getting all required paperwork from parents in before the Sept. 21st deadline.   
  
4 – The school was trying out a volunteer incentive plan that offered a random drawing for a gift card to be awarded to a lunch duty parent volunteer each month.   
  
6 – Board member Seager asked Mr. Porter if the school had experienced a noticeable amount of new virus cases, and the answer was “No”.

**8 – The Fearless Program:**  
The Board discussed the program that Alyssa Krug presented to the Board in August, and the follow up details that they requested and had received. The Board decided that we would be willing to look at the program once it was fully developed, but did not choose to serve as a pilot or test group in the development of the program.

**9 – Early Literacy Plan:**  
Mr. Porter presented the school’s Early Literacy Plan to the Board for review and approval. Kim Seager made a motion to adopt the plan as written. The motion was seconded by Phil Cardon and passed unanimously.

**10 – Board Training: Roberts Rules: Phil Cardon**  
Board member Cardon presented an overview of how Roberts Rules worked and would be applicable to the school’s Board meetings.

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**11 – Review of School Charter:**  
The Board tabled this agenda item for a later date.

**12 – Board Member Reports**:

1. **Facilities, Phil Cardon**: An RFP was being issued for a new school marquee. A new school website was still a work in progress at this time.
2. **Uniforms, Amy Tressler**: None at this time.
3. **Publicity, Minta Valentine**: None at this time.
4. **Human Resources, Todd Stevenson**: None at this time.
5. **CFO, Rachel Thacker -** None at this time.
6. **Curriculum, Kim Seager:** Board member Seager reported that she was looking into the “Resilience and Grit” curriculum which was written/developed by Harvey Mackey & Angela Duckworth.

**2 – Re-opening of Item #2, the Approval of Board Minutes:**After reviewing the minutes from both the July and August 2018 meetings; Board member Kim Seager made a motion to approve the July 2018 minutes. The motion was seconded by Rachel Thacker and passed unanimously.  
  
Rachel Thacker made a motion to approve the August 2018 minutes as amended. The motion was seconded by Phil Cardon and passed unanimously.

**14 - Closed Session:**Motion for a closed session was made by Rachel Thacker to discuss character & competence of individual employees, and the motion was seconded by Todd Stevenson. A roll call vote was called for and all present board members individually voted “aye” when asked.

**15 - Adjournment:**Angela Smith moved to adjourn without objection.